



## **Thorpe Willoughby Childcare Centre**

### **Covid Testing Policy**

#### **A) INTRODUCTION**

**This policy describes the arrangements Thorpe Willoughby Childcare Centre has put into place for coronavirus testing of employees.**

**The policy covers who is eligible for testing, how the test will be carried out and what happens after a result is produced.**

**Employees who have any questions about this policy can speak to The Manager.**

#### **B) WHY WE ARE OFFERING Lateral Flow Tests (LFT)**

**The health and wellbeing of everyone at Thorpe Willoughby Child Care Centre is paramount to the setting and the testing policy will help to provide reassurance to employees that they are not carrying the virus.**

**The setting seeks to provide confidence for their employees that the workplace remains COVID-19 free and that they are taking a proactive role in the identification of asymptomatic cases, thereby we are hoping to protect the staff and children as best we can.**

**Government testing centres currently focus only on providing tests for those with symptoms. (PCR)**

**Providing weekly LF testing helps us to enable business continuity, LF Tests are mandatory.**

**Failure to take a LF test when required may result in our refusal to permit you to work at the Centre as well as disciplinary action being taken against you.**

**If employees experience symptoms in between LF tests, they should not wait for the weekly test before taking action, take a LFT immediately.**

**Employees are required to comply with Government guidance on self-isolation upon developing symptoms, this may require you to visit a test centre for a PCR test should you test positive on an LFT**

#### **C) WHO WILL CARRY OUT THE TESTING**

**Thorpe Willoughby Childcare Centre recognises that the testing of all staff will be a major undertaking and has planned carefully for its implementation, to ensure effectiveness all testing will be carried out by yourselves, once you have reported the result of the lateral flow test on line you will receive a Text/email confirming your result, you must show this to the Manager or Deputy Manager on Monday morning after testing on Sunday, and on Thursday morning after testing on Wednesday evening.**

**Positive results will be shared as soon as possible after the result has been given to the Manager via a phone call do not attend the setting.**



**A Positive test result will only be shared with those who need to be informed in order to take the necessary action, the wider workforce will be informed of a potential case of COVID-19 whilst maintain confidentiality.**

**A positive test result means that the person tested potentially has COVID-19 at that point in time.**

**Employees who receive a positive LFT result will be required to self-isolate and seek a further test through the Government testing service. (PCR)**

**A negative result staff can continue with their work as normal.**

**Employees must inform the Manager of their second test result (PCR) as soon as it is received. If this is negative, the employee may return to work, if the PCR test is positive, the employee must self-isolate in line with legal requirements.**

**Employees must not attend the workplace, during any period of self-isolation. Where possible, employees are permitted to work from home during self-isolation provided the employee remains well enough to do so. Where this is not possible, employees will be informed of leave and pay arrangements.**

**D) OUR HEALTH AND SAFETY MEASURES**

**Our COVID secure health and safety measures remain in place and all employees must continue to adhere to them regardless of a negative test result.**

**Failure to adhere to these measures at any time may result in disciplinary action being taken. Details on the COVID secure measures can be found in the Covid Policy and Covid risk assessment.**

**Signed on behalf of the  
Centre:.....Date.....**

**Date of review.....**