

Thorpe Willoughby Childcare Centre  
Londesbrough Grove  
Thorpe Willoughby  
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01757291186



Dear Parent/s/Carers

As you have heard the government have announced they expect schools and education settings to re-open from the 1<sup>st</sup> June 2020 (This may change if the COVID situation changes-or the government review of the situation) please find links to Gov. information.

The Department for Education (DfE) have released three key documents, two for schools and one for parents:

Actions for educational and childcare settings to prepare for wider opening from 1 June 2020:

<https://www.gov.uk/government/publications/actions-for-educational-and-childcare-settings-toprepare-for-wider-opening-from-1-june-2020>

What parents and carers need to know about schools and other education settings during the coronavirus outbreak:

<https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parentsand-carers> Coronavirus (COVID-19):

Implementing protective measures in education and childcare settings:

<https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protectivemeasures-in-education-and-childcare-settings>

These documents contain a vast amount of information and I would urge you to read and digest their contents. I will, however, attempt to highlight some of the key points:

From the week commencing 1<sup>st</sup> June we will be open for Vulnerable and Key children, alongside the children whose parents need care whilst working, we will be open from 9-3 Monday to Friday.

Due to maintaining social distancing numbers in each session maybe restricted, this will be planned to ensure we support out parents/carers and families and you will be informed of this if the need arises.

The safety of our children and staff is and will remain our utmost priority.

The setting has been thoroughly deep cleaned and will be done so daily to limit the risk of cross infection

Wherever necessary the staff will use PPE (personal protective equipment)

We know that, unlike older children and adults, early years age children cannot be expected to remain 2 metres apart from each other and staff.

We have re-structured the setting so the children can play in different areas in small groups to try and limit social distance.

We have created different outside areas again so the children can play in smaller groups to maintain their safety, we do ask Parents/Carers to ensure the children have the appropriate clothing for weather conditions as we will be using outdoor play wherever possible.

Lunch time/snack time, these will be staggered for children to maintain social distancing, please ensure you provide your child with their own lunch and a labelled drinks bottle.

We will stagger arrival and collection times to be agreed, and you will be informed by the Nursery management.

**Arrival:**

We have agreed with the school that all Nursery Children will arrive via the gate closest to the Nursery (by the hedge/fence) and follow the path next to the bungalow, children will enter through the bungalow and move up to the settings main building, on arrival we will have two metre markings which we ask you to maintain until your child is taken into the setting by a member of staff, we will ask you to wait whilst the child has their temperature taken, once this is completed we will ensure hands are washed before the child moves onto main building for their normal play.

**Departure:**

We ask that you again maintain safe distancing (two metres) you may pick up your child from the main building and follow the pathway down, please ensure you are keeping a safe distance from other parents/carers/children leaving the school at this time, we ask that you again follow the bungalow pathway and leave via the gate next to the bungalow/hedge.

***Parents will not be allowed to enter the setting for Health and Safety reasons.***

**Wrap around care:**

As you are aware the setting was closed for a number of weeks and then opened to key and vulnerable children, so our finances have taken a huge loss. We do hope that we can eventually offer our complete package of wrap around care, at this time we do not have the income to pay staff to work in our breakfast/after school club.

To **offer** this care we need to ensure that we have at least five or more children for every session (fees paid) to afford to staff the care package needed.

If you need to use this facility, please contact the setting 01757291186, your name will be added to the waiting list and once we have sufficient children to run we will inform you immediately.

In light of the current financial situation we have had to make changes to our care packages in terms of cost.

Breakfast Club will now be a set fee of £6.50 for the session including breakfast. (7.30-9) these fees need to be paid prior to your child attending (one month in advance) you can still select the day you require

Out of school club (Pit Stop) will now be a set fee for the three hours we are open(3-6) including a healthy snack, so if you require a place after school has finished it will be a set cost of £13.50-per session. These fees need to be paid prior to your child attending (one month in advance) you can still select the day you require.

Holiday Club

At present we are investigating how we can run our holiday facility in the COVID situation, this again will depend on numbers attending we need a minimum of eight children to attend so that we can afford to staff the facility.

A half-day session will cost £18.00 and a full day session will cost at present £20, we are in the process of planning activities for the summer season.

We have also decided to add a 50pence per hour cost to each child attending the Nursery (9-3) this will be to ensure we can provide snacks, art and craft materials and any other essentials we need to run the setting effectively to develop your child/ren. This has to be paid in advance to ensure your child/ren's place. Most settings do charge these fees and we have tried to avoid introducing them but we have no choice.

All nursery/wrap around fees will need to be paid in advance of your child/dren attending the setting, we maintain the right to refuse entry to the setting if fees have not been paid in advance.

You will need to inform us three full working days in advance of any cancellation for the breakfast/out of school facility however there will still be a cost implication, you will have to pay half of your booking cost.

If you have any fees outstanding prior to COVID19 lockdown please pay them as soon as possible.

The Committee, Management Team and Staff are committed to providing high quality childcare for the community and our families, we want to thank you all for your continued support, we are fighting hard to get through this very difficult time and we really appreciate your support.

Please contact the setting if you have any questions or concerns.

Take care of each other.

Sue Kinsella

Sue Battersby

Tracy Maddison

Chair

Manager

Deputy Manager

The Committee and Staff of Thorpe Willoughby Childcare Centre